



Daily conversation



Lunch Break Conversation

Useful Expression

- **What's for lunch?**
- **What do you want to eat?**
- **What do you have for lunch?**
- **What are we eating for lunch?**
- **what do you feel like eating?**
- **Do you know what you want to eat for lunch?**
- **What do you feel like having for lunch?**
- **Tell me what you want to eat.**



Dialogues



A: What's for lunch?

B: my wife brought me some sandwiches?

A: that's nice.

B: what about you, what do you have for lunch

A: I think I'm going to eat bakso.

B: hmm that's my favorite.

A: Everyone's favorite I guess, haha.

B: Yeah..



A: What are we eating for lunch?

B: I have no idea. What about you?

A: I kind of want pizza.

B: I ate pizza the other day.

A: So, what do you feel like eating then?

B: How about some burgers?

A: I already had a burger yesterday.

B: What are we going to do?

A: We can just each get what we want to get.

B: That sounds like a plan.

A: Do you know a place that sells pizza and burgers?

B: I think they sell both at the cafeteria.



Let's Practice

Please make a dialogue about lunch break



Have you pray?

A: Hi Julio, How are you?

B: Not much.

A: Aren't you supposed to have a meeting now?

B: yeah, but it is postponed.

A: why is it postponed?

B: You know, all meeting rooms are being used.

A: I see.

B: By the way, Have you pray?

A: Not yet.

B: then, let's pray together.

A: Okay Let's go.

B: after you.



Alternative ways to say how are you

What's going on

It means hello, but it also means, tell me what's currently going on in your life.

Typical responses include: Nothing / Not much

What's new

It's another variation of *What's going on?* And it's asking for any 'new' life updates from your friend.

Typical responses include: Nothing / Not much you could also include any new pieces of information.

Example: What's new?

Response: Not much. I just saw that new Star Wars movie though. Have you seen it yet?

What's up?

Typical responses include: Doesn't really require much of a response. Usually a *nothing much* or *not much* will do.

Example: What's up?

Response: Not much! Just hanging out right now and watching some T.V. What are you up to?



How have you been

This greeting is often used after we haven't seen someone in a little while. We wouldn't use this if we just saw the person in the past couple of days. But if it has been a week or longer since you have seen them, feel free to try this one out.

Typical responses include: I'm good. I've been good. I've been alright. Pretty good and you?

How's everything


This is another casual way to say hello to someone you've met before. You don't really want to know everything that they're doing, but you want to know how everything is in general.

Typical response may include: Great. Really good. Not bad, etc.

How's it going

Well this is considered a little bit more formal; you can use this greeting for almost anyone and any situation, except for maybe the most formal situations.

Common responses include: It's going great. It's going well. Not bad. Could be better.



You all right

No, you aren't asking them about their health. It's just another casual introduction. However, this one requires a little bit of work with your intonation. Remember to make a dip with your intonation and end your voice on a high note to have the desired effect.

Typical responses may include: Yeah, I'm good. I'm great. Doing fine, what about you?

How's your day going

This one can be used in both informal and formal settings. It doesn't require a long response but it's a nice way to ask someone whether their entire day has been good or bad up to this point.

Typical responses include: It's going well. Great. Couldn't be better!

Long time no see

This is a classic way to greet someone. And as you can already tell, it's after you haven't seen them for a while.

Here you're not only looking for life updates, but it will usually be followed by one of the other greetings we studied previously. This helps make it sound more natural and to become more precise as to what you're asking.



Where is the restroom?

A: Excuse me Sir, Could you tell me where the restroom is please?

**B: oh, it is in the corner of the building, you just need to go straight and turn left,
it's in front of the kitchen.**

A: thank you sir?

B: don't mention it.

Giving Direction in office

Beberapa frasa berikut bisa kamu gunakan untuk menunjukkan arah

- **Near** (Dekat)
- **Behind** (Di belakang)
- **Beside** (Di samping)
- **Next to** (Di samping)
- **Turn Right** (Belok ke kanan)
- **Turn Left** (Belok ke kiri)
- **In front of** (Di depan)
- **Go straight** (Jalan lurus)
- **Between** (Di antara 2 benda)
- **Among** (Di antara lebih dari 2 benda)
- **Go past** (Melewati)
- **On the corner of** (Di pojok)



Other ways to say Thank you

1. I really appreciate...

Jika diartikan, appreciate berarti menghargai dan menggambarkan rasa terima kasih yang mendalam.

e.g. I really appreciate your help.

I really appreciate your attention.

2. Cheers

Cheers juga sering digunakan untuk mengucapkan terima kasih dalam situasi informal. Kata ini biasanya lebih sering digunakan oleh orang Inggris.

e.g. A: You can take the soup as much as you like.

B: Oh ya, cheers...

3. Thanks a lot

Kalimat tersebut memiliki arti terima kasih banyak dan bisa digunakan untuk situasi formal karena lebih sopan.

e.g. Thanks a lot for your help.

Thanks a lot for make me happy.



4. I owe you one/I owe you big time

Kalimat ini menunjukkan bahwa kamu berhutang satu pada seseorang. Ketika kamu terkena musibah dan mendapat pertolongan, kamu bisa mengatakan kalimat ini untuk memberitahunya bahwa kamu juga akan ada saat ia membutuhkan pertolongan.

e.g. You have saved my life, I owe you one.

5. Much obliged

dapat di artikan terima kasih banyak. Kata ini digunakan dalam situasi formal.

e.g. Amy told Anita that she was much obliged for Anita teamwork.

6. Thanks a bunch

Mirip seperti thanks a lot dan thank you very much, thanks a bunch lebih bersifat informal dan diucapkan ke teman dekat.

Contoh:

Thanks a bunch for make my day.



You're welcome

- 1. My Pleasure**
 - 2. Anytime**
 - 3. No Worries**
 - 4. Not At All**
 - 5. Don't Mention It**
 - 6. No Problem**
 - 7. Sure**
 - 8. Glad To Help**
 - 9. No Big Deal**
 - 10. It Was Nothing**
- 



How was your holiday?

A: Hi John, How was your holiday?

B: It was boring .

A: why was that boring?

B: we were stuck in the hotel room.

A: why, what happened?

B: the rain wont stop so we could go anywhere.

A: oh I got it.



A: Hi, How was your weekend?

B: Not much. Just watching some movies and fixing my son's bike

A: so you can fix a bike.

B: not really, I just changed the tire with new one.

A: How about you?

B: well, I went to my parents' house. My mother is not feeling well, so I've looked after her. But she's fine now.

A: sorry to hear that. Thank God she's well.



At work

Here are some English phrases that you may find useful in the workplace.

GENERAL PHRASES

How long have you worked here?

How long does it take you to get to work?

The traffic was terrible today

How do you get to work?

I'm going out for lunch

I'll be back at 1.30



ABSENCE FROM WORK

- **She's on maternity leave**
- **He's on paternity leave**
- **He's off sick today**
- **He's not in today**
- **She's on holiday**
- **I'm afraid I'm not well and won't be able to come in today**



DEALING WITH CUSTOMERS

- He's with a customer at the moment
- I'll be with you in a moment
- Sorry to keep you waiting
- Can I help you?
- Do you need any help?
- What can I do for you?



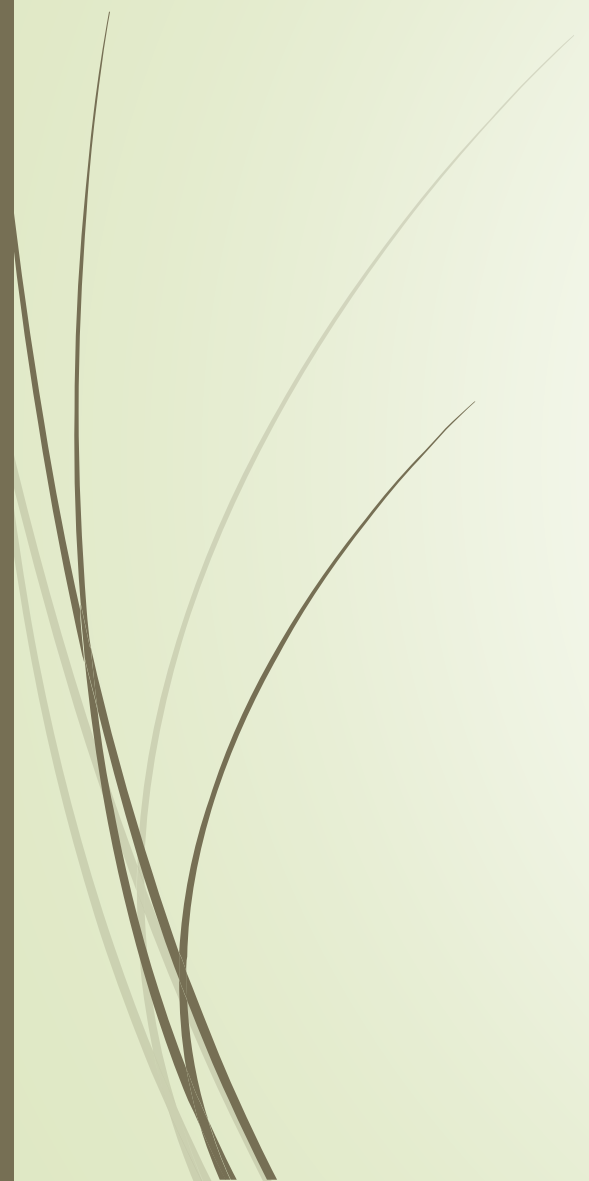
IN THE OFFICE

- ▶ He's in a meeting
- ▶ What time does the meeting start?
- ▶ What time does the meeting finish?
- ▶ The reception's on the first floor
- ▶ I'll be free after lunch
- ▶ She's having a leaving-do on Friday
- ▶ She's resigned
- ▶ This invoice is overdue
- ▶ He's been promoted
- ▶ Here's my business card
- ▶ Can I see the report?
- ▶ I need to do some photocopying
- ▶ Where's the photocopier?
- ▶ I've left the file on your desk



IT PROBLEMS

- There's a problem with my computer
- The system's down at the moment
- The internet's down at the moment
- I can't access my emails
- The printer isn't working
- The photocopier's jammed



Thank you